

Ref No:

Office of the Registrar

Module Registration form

| | |
|------------------|--------------------|
| Name: | Student ID: |
| Course: | Year/Sem Enrolled: |
| Contact Number: | Campus: |
| Contact Address: | National ID: |

Module Registration Details

| Module code | Module name | Request for Enrollment | Request for Withdrawal |
|-------------|-------------|--------------------------|--------------------------|
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|----------------------------|--|---------------|--|
| <i>For office use only</i> | | | |
| Received Date: | | Received by: | |
| Handed to: | | Processed by: | |

Requirements for processing this request

- Module withdrawals before the end of week 7 of the semester will record a “W” (Withdrawal) result in your transcript, Withdrawals after week 7 of the semester will record an “N” (Fail) result.

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Module Registration Details

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|-------------|-------------|--------------------------|--------------------------|
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |

Submission Receipt Slip (this slip has to be retained by the student) This receipt has to be filled by an office staff.

| | | | |
|---------------------|--|-----------------------------|--|
| Student Name: | | Student ID: | |
| Course: | | Approved by (Signature): | |
| Approved by (Name): | | | |
| Date: | | | |